



## AAT TIMETABLE MARCH 2007

| COURSE DAY | 10.00 AM TO 1.00 PM<br>DAY RELEASE/FULL TIME   | Break<br>1.00PM - 2.00PM | 2.00 PM TO 5.00 PM<br>DAY RELEASE/FULL TIME  | 6.30 PM TO 8.30 PM<br>EVENING COURSE  |
|------------|--|--------------------------|--|---|
| Monday     | Technician Unit 11<br>Drafting Financial Statements  |                          | Intermediate Unit 7<br>Reports & Returns   | Intermediate Unit 7<br>Reports & Returns  |
|            | TEST BASED AND TUTORIALS   |                          | TEST BASED AND TUTORIALS   | Technician Unit 11<br>Drafting Financial Statements   |
|            |  |                          |  | Technician Unit 19<br>Preparing Personal Tax Computations   |
| Tuesday    | Foundation Units 1, 2, 3<br>Recording Income & Receipts (1)<br>Making & Recording Payments (2)<br>Preparing Ledger Balances & an Initial Trial Balance (3) |                          | Foundation Units 1, 2, 3<br>Recording Income & Receipts (1)<br>Making & Recording Payments (2)<br>Preparing Ledger Balances & an Initial Trial Balance (3) | Foundation Units 1, 2, 3, 4<br>Recording Income & Receipts (1)<br>Making & Recording Payments (2)<br>Preparing Ledger Balances & an Initial Trial Balance (3)<br>Supplying Information for Management Control (4) |
|            |  |                          |  | Intermediate Unit 5<br>Maintaining Financial Records  |
| Wednesday  | Intermediate Unit 5<br>Maintaining Financial Records   |                          | Intermediate Unit 6<br>Recording & Evaluating Costs & Revenues   | Intermediate Unit 6<br>Evaluating Costs & Revenues  |
|            | Technician Unit 19<br>Preparing Personal Tax Computations  |                          | Technician Unit 19<br>Preparing Business Tax Computations  | Foundation Units 1, 2, 3, 4<br>Recording Income & Receipts (1)<br>Making & Recording Payments (2)<br>Preparing Ledger Balances & an Initial Trial Balance (3)<br>Supplying Information for Management Control (4) |
| Thursday   | Technician Unit 8<br>Contributing to Management of Costs & Enhancement of Value  |                          | Technician Unit 9<br>Contributing to the Planning & Allocation of Resources  | Technician Units 8 & 9<br>Contributing to the Planning & Allocation of Resources  |
|            |  |                          |  | Foundation Units 21, 22, 23<br>Working with Computers. Health & Safety, Achieving Personal  |
|            |  |                          |  | Technician Units 18<br>Preparing Business Tax Computations  |
| Friday     | Foundation Units 4 & 21<br>Working with Computers (21)   |                          | Foundation Units 22 & 23<br>Health & Safety (22)   | Technician Unit 10<br>Managing People   |
|            | Supplying information for Management Control (4)   |                          | Achieving Personal Effectiveness (23)  | Technician Units 8 & 9<br>Management of Costs & Planning & Allocation of Resources  |
|            | TEST BASED AND TUTORIALS   |                          | TEST BASED AND TUTORIALS   |   |

WE RESERVE THE RIGHT TO REVISE THE TIMETABLE

COURSES ARE RUN SUBJECT TO DEMAND

COURSES COMMENCE MONDAY 15TH JANUARY 2007

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